



# Maryland Iron Festival

Catoctin Furnace, Maryland

## VENDOR GUIDELINES

- Date & Time:** Friday, May 17, 2019      Set-Up. 1 p.m. – 5 p.m.  
**Rain or Shine:** Saturday, May 18, 2019      Set-Up 7 a.m. – 10 a.m. (*No Set-Up after 10 a.m.!*)  
Festival Hours 10 a.m. – 5 p.m.  
Please note – Festival activities will continue at other locations but there will not be an artist and craftspeople tent on Sunday
- Registration Fee:** The registration fee has been waived for 2019. Reduced fee made possible through generosity of FirstEnergy Foundation.
- Sales Tax:** Participating vendors are responsible for collecting and remitting Maryland (6%) sales tax. Names and addresses of participating vendors are required to be forwarded to the Comptroller of Maryland's office
- Display Spaces:** Spaces are available in a 40' x 80' tent. If desired, Individual tents may be utilized and will be arranged in clusters around the main tents. All sites are flat and easily accessible. Display spaces will be assigned by festival sponsors. *All spaces will be 10'x10' in size.* Festival sponsors will attempt to accommodate advance requests for special space requirements.
- Security:** *Security in vendor area may be arranged for Friday night.*
- Tables & Chairs:** NOT provided. Vendors must supply their own display tables and chairs.
- Electricity:** Lighting will be provided within the tent. Electricity will be limited to vendors demonstrating their craft e.g. potter's wheel, upon request and availability.
- Camping:** For campsite inquiries, please contact Cunningham Falls State Park at 301-271-7574.
- Display Items:** *Only hand-made items may be displayed or offered for sale. Art items with an iron or metal based and/or historic theme are preferred. Mass-produced and commercially produced items are strictly prohibited.*
- Parking, Set-Up And Tear down:** Vendors will check-in at the Furnace parking lot to receive their location. After acquiring site location, Vendors should proceed to unload and immediately park vehicles where directed, before setting up. Volunteers will assist with parking. Hand carts are strongly recommended.  
*Vendors may not leave the festival area before 5 p.m. on Saturday*
- Loss & Damage:** Participating vendors agree to hold the Friends of Cunningham Falls and Gambrill State Parks, Inc., Harriet Chapel, Rocko Meats, CFA, the Catoctin Furnace Historical Society, and the State of Maryland harmless for loss or damage of merchandise due to weather, theft, fire, negligence or any other reason. Vendors are responsible for securing their own insurance.
- TO REGISTER:** COMPLETE ENCLOSED REGISTRATION FORM, SIGN & RETURN BY MAY 1, 2019  
**TO:**

Catoctin Furnace Historical Society, Inc. 12525 Catoctin Furnace Road, Thurmont, MD 21788

# Maryland Iron Festival

## REGISTRATION FORM FOR PARTICIPATING VENDORS

CATOCTIN FURNACE, MARYLAND: MAY 18, 2019

Please note – Festival activities will continue at other locations but there will not be an artist and craftspeople tent on Sunday

PLEASE COMPLETE FORM AND SUBMIT TO  
Catoclin Furnace Historical Society, Inc. 12525 Catoclin Furnace Road, Thurmont, MD 21788  
Or via email to: [tdonnelly@catoclinfurnace.org](mailto:tdonnelly@catoclinfurnace.org)

(For information, contact: 301-271-7574 or 443-463-6437)

NAME OF ARTIST \_\_\_\_\_

BUSINESS NAME (If not same as above) \_\_\_\_\_

ART FORM \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE & CELL PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

- I must bring my own tables, chairs, and display coverage.
  
- *Each vendor should go to the Furnace parking lot to get their assigned space and a parking pass.*
  
- I request an indoor space within the 40' x 80' tent.
  
- I will need more than one side to access my display (These spaces are limited and will be available on a first come first served basis) YES NO N/A  
Special space requirements or requests: \_\_\_\_\_
  
- I will donate an item to the Silent Auction to benefit the restoration of historic Catoclin Furnace (a 501(c) 3 organization).  
Minimum bid 50% of the items value: \$\_\_\_\_\_

- Registration will be considered on a rolling basis until May 1, 2019.

**CERTIFICATION:** By signing below, I certify that I have read and understand the enclosed *Guidelines for Participating Vendors* for the 2019 Maryland Iron Festival event and agree to all terms and conditions. I hereby waive and release any and all rights to claims for damages which I may have against the organizers and all others connected with this event for any and all injuries or damages of any kind whatsoever suffered by me as a result of taking part in this event.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*Please Return Registration Form by MAY 1, 2019 to:*

Catoclin Furnace Historical Society, Inc., 12525 Catoclin Furnace Road, Thurmont, MD 21788

